

EN ROUTE ORIENTATION SCHEDULE – JANUARY 2025

Week 0

Day	8.30	9.00	9.30	10.00	10.30	11.00	11.30	12.00	12.30	13.00	14.00	14.30	15.00	15.30	16.00	16.30	17.00	17.30	18.00	19.00 – 20.00		
Tues 7 th																						
Weds 8 th											3. All New students and Long Term Guest Arrivals & Tea from 2 p.m. EH Note 3 (Coffee Shop open, with student committee meet & greet)					5. Welcome Meeting ML (VJS / ST / LM / MBK) 5.00 – 5.30 p.m.			Evening Meal MH	Free Time		
											4a. Arrival Checks for All Students / Long Term Guests Enrolment of New Undergraduate Students EH (SC/KHe/SCr)											
Thurs 9 th	Free Time	Free Time			Coffee MH 10.30	7. Virtual Learning Environment (VLE) IT Zoom Overview SH & on Zoom (KW / FW)		8. Programme Meetings a. En route CWLH (LM)		Lunch	10a. Kitchen Induction MH (PH+ Kitchen Rep) 2.00 – 2.30	10b. Accommodation / Housekeeping & Maintenance MH (ST / Cleaning Rep)	10c. Finance Induction MH & Zoom (ED/AW) 3.00 – 3.30	Break 30 mins	10d. Facilities, Onsite Safety and Safeguarding (ST) MH 4.00 – 5. p.m.		Free Time		Evening Meal MH	Social Event (Student Committee)		
Fri 10 th	Free Time	11. En route			Coffee MH 10.30	11. En route		12 En Route (Library Tour)		Lunch	15. Photos for Maple Hall Board MH		16. Non-studying Guests Meeting (safeguarding, safety, facilities) SH (ST, KM, FOS)		Free Time		Evening Meal MH	Free Time				
												17. MH (Coffee Shop and Book Shop Open)		18. IT Drop-in / Support IT Office								
Sat 11 th	Free time									Lunch	Free Time – New Students									Buffet Supper MH	Social Event (Student Committee)	
Sun 12 th	Free time			Free Time			Free Time			Lunch	Free Time									Buffet Supper MH	19. Sunday Worship in EH	

Key: Arrival Meetings En Route Activity Long Term Guest Meeting Social Activity Community Event

Week 1 - Typical Timetable

	8.30	9.30	10.30	11.00	13.00	14.00	17.00	18.00	19.00 – 20.00
Mon 13th	8.40 Kick Off for all students MH or Zoom	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Tues 14th	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Weds 15th	8.40 Community Worship MH or Zoom		Coffee MH 09.50	Contemporary Issues in Mission (MH) 10.15 – 11.15	Classes – see teaching timetable	Lunch	Classes – see teaching timetable	Evening Meal MH	Free time
Thurs 16th	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	WIGS 19:00–19.45
Fri 17th		9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time

Week 2

	8.30	9.30	10.30	11.00	13.00	14.00	17.00	18.00	19.00 – 20.00
Mon 20 th Jan	8.40 Kick Off for all students MH	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Tues 21 st Jan	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Weds 22 nd Jan			10 a.m. BA and MA Graduation		Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Thurs 23 rd Jan	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	WIGS 19.00-19.45
Fri 24 th Jan		9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable: All Other Students	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time

Term 2: Additional Notes for diaries:

BA and MA Graduation Weds 22nd January 10 a.m.

Missions Fair: Weds 29th January: 2 p.m. – 4.30 p.m.

Myers Briggs for En Route and selected BA students (Week 4: Monday 3rd February)

Quiet Day (Week 4: Wednesday 5th February)

Reading Week for BA Students (Week 6)

Security Simulation for En Route and selected BA students (Week 7: Thursday 9.30 to 1 p.m. and Friday 9.15 start to 1 p.m.)

NOTES TO MASTER ORIENTATION SCHEDULE

Meeting / Activity Details	Room Location	Notes:
1 n/a		
2 n/a		
3 Arrival Tea	EH	All New Campus Access Learners
4. Arrival Checks and Enrolment with Admin	EH	Essential for all students and Long Term Guests, including students that arrived early with families and Foundation Course students. Bring ID, original documents and safeguarding letter (as instructed by your administrator) and enrolment form
5. Welcome Meeting for Students	EH & Zoom	A Welcome to students, students, spouses/children, staff and volunteers
6. n/a		
7. n/a		
8. n/a	CWLH	En Route – for information
9. n/a		
10a. Kitchen Induction Maintenance	MH	En Route - A meeting for new campus students.
10b. Accommodation / House-keeping &	MH	En Route - A meeting for new campus students.
10c. Finance Induction	MH	En Route - This meeting is for all new students
10d. n/a		
11 En Route Introduction and Programme Overview	CWLH & Zoom	En Route students – for information.
12. En Route Library Tour	Library	For information – for En Route students.
13. n / a		
14. n / a		
15. Photos	MH Lawn	For all new, returning students and Long Term guests that would like a new photo for the Maple Hall Board.
16. Non-studying guests meeting	SH	This meeting is for Long Term Guests that are staying on campus – please attend!
17. Coffee Shop Open	Maple Hall	The Coffee Shop will be Open.
18. IT Support Drop-in session.	IT Office	Drop into IT Office if support is required. Or Email: itsupport@allnations.ac.uk
19. Sunday Evening Worship	Easneye House	For Campus Students and Long Term Guests

20. n/a		
21. n/a		
22. n/a		
23. n/a		
24. n/a		

What do all the letters mean?

FOS = Families & Off-site Students

Level 4 = 1st year BA/ Certificate

Level 5 = 2nd year BA/ Diploma

Level 6 = 3rd year BA/Degree

Level 7= Masters

ROOMS

AB = Allen building

CWLH = Chris Wright Lecture Hall, upstairs in Ash Centre

EH = Easneye House

GBR = Godfrey Buxton Room, upstairs in Easneye House

MH = Maple Hall

ML = Morris Lounge in Easneye House

SH = Sycamore Hall, downstairs in Ash Centre

STAFF

VJS V J Samkutty (Acting Principal/CEO, Vice Principal Ac & BA Programme Leader)

PM Phil Moysey (IT Officer)

CJ Clare Jackson (Practical Ministry Tutor)

LM Lucy Monger (En Route Course Facilitator)

MKB Mette Bjerkbæk-Klausen (Pastoral Care Tutor)

ST Steve Tompkins (Head of Operations)

KHe Karen Herbert (Administrator)

SC Sam Cooper (Administrator)

SCr Steph Cramphorn (Administrator)

ED Emma Davies (Finance Assistant)

AW Andy Walker (Deputy Head of Finance)

FW Frances Walker (Librarian)

KW Kate Wiseman (Head of Learning Services)

PH Paige Harmsworth (Catering Manager)