

# EN ROUTE ORIENTATION SCHEDULE – JANUARY 2025

## Week 0

Day	8.30	9.00	9.30	10.00	10.30	11.00	11.30	12.00	12.30	13.00	14.00	14.30	15.00	15.30	16.00	16.30	17.00	17.30	18.00	19.00 – 20.00	
Tues 7 <sup>th</sup>																					
Weds 8 <sup>th</sup>											<b>3.</b> All New students Arrival & Tea from 2 p.m. <b>EH</b> Note 3 (Coffee Shop open, with student committee meet & greet)				<b>5.</b> Welcome Meeting <b>ML</b> (VJS / ST / LM / MBK) 5.00 – 5.30 p.m			Evening Meal <b>MH</b>	Free Time		
											<b>4a.</b> Arrival Checks for All Students / Enrolment of New Undergraduate Students <b>EH</b> (SC/KHe/SCr)										
Thurs 9 <sup>th</sup>	Free Time	Free Time			Coffee <b>MH</b> 10.30	<b>7.</b> Virtual Learning Environment (VLE) IT Zoom Overview <b>SH &amp; on Zoom</b> (KW / FW)		<b>8.</b> Programme Meetings a. En route <b>CWLH</b> (LM)		Lunch	<b>10a.</b> Kitchen Induction <b>MH</b> (PH+ Kitchen Rep) 2.00 – 2.30	<b>10b.</b> Accommodation / Housekeeping & Maintenance <b>MH</b> (ST / Cleaning Rep)	<b>10c.</b> Finance Induction <b>MH &amp; Zoom</b> (ED/AW) 3.00 – 3.30	Break 30 mins	<b>10d.</b> Facilities, Onsite Safety and Safeguarding (ST) <b>MH</b> 4.00 – 5. p.m.		Free Time		Evening Meal <b>MH</b>	Social Event (Student Committee)	
Fri 10 <sup>th</sup>	Free Time	<b>11.</b> En route			Coffee <b>MH</b> 10.30	En route		<b>12</b> En Route (Library Tour)		Lunch	<b>15.</b> Photos for Maple Hall Board <b>MH</b>		<b>16.</b> Non-studying Guests Meeting (safeguarding, safety, facilities) <b>SH</b> (ST, KM, FOS)		Free Time		Evening Meal <b>MH</b>	Free Time			
											<b>17.</b> <b>MH</b> (Book Shop Open / Site Tours with Barnabas)		<b>18.</b> IT Drop-in / Support <b>IT Office</b>								
Sat 11 <sup>th</sup>	Free time									Lunch	Free Time – New Students									Buffet Supper <b>MH</b>	Social Event (Student Committee)
Sun 12 <sup>th</sup>	Free time			Free Time			Free Time			Lunch	Free Time									Buffet Supper <b>MH</b>	<b>19.</b> Sunday Worship in <b>EH</b>

Key: Arrival Meetings ■ En Route Activity ■ Long Term Guest Meeting ■ Social Activity ■ Community Event ■

**Week 1**

	8.30	9.30	10.30	11.00	13.00	14.00	17.00	18.00	19.00 – 20.00
<b>Mon 13<sup>th</sup></b>	8.40 Kick Off for all students <b>MH or Zoom</b>	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time
<b>Tues 14<sup>th</sup></b>	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time
<b>Weds 15<sup>th</sup></b>	8.40 Community Worship <b>MH or Zoom</b>		Coffee <b>MH</b> 09.50	Contemporary Issues in Mission (MH) 10.15 – 11.15	Classes – see teaching timetable	Lunch	Classes – see teaching timetable	Evening Meal <b>MH</b>	Free time
<b>Thurs 16<sup>th</sup></b>	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	WIGS 19:00–19.45
<b>Fri 17<sup>th</sup></b>		9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time

## Week 2

	8.30	9.30	10.30	11.00	13.00	14.00	17.00	18.00	19.00 – 20.00
Mon 20 <sup>th</sup> Jan	8.40 Kick Off for all students MH	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Tues 21 <sup>st</sup> Jan	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Weds 22 <sup>nd</sup> Jan			10 a.m. BA and MA Graduation		Lunch	Classes – see teaching timetable		Evening Meal MH	Free time
Thurs 23 <sup>rd</sup> Jan	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal MH	WIGS 19.00-19.45
Fri 24 <sup>th</sup> Jan		9.30 Class for all students – see teaching timetable	Coffee MH 10.30	Classes – see teaching timetable: All Other Students	Lunch	Classes – see teaching timetable		Evening Meal MH	Free time

### Term 2: Additional Notes for diaries:

BA and MA Graduation Weds 22<sup>nd</sup> January 10 a.m.

Missions Fair: Weds 29<sup>th</sup> January: 2 p.m. – 4.30 p.m.

Myers Briggs for En Route and selected BA students (Week 4: Monday 3<sup>rd</sup> February)

Quiet Day (Week 4: Wednesday 5<sup>th</sup> February)

Level 4 Practical Ministry Assignment Meeting, (Week 6, Monday 2- 3 p.m.)

Reading Week for BA Students (Week 6)

Security Simulation for En Route and selected BA students (Week 7: Thursday 9.30 to 1 p.m. and Friday 9.15 start to 1 p.m.)

## NOTES TO MASTER ORIENTATION SCHEDULE

Meeting / Activity Details	Room Location	Notes:	Zoom Code for Remote Access Learners:	New Students: Campus Based – plus Families, Students Living Off Site and Long Term Guests				
				BA	En Route	Modules	Families living on site, and Students Living Off site	Long Term Guests
1 n/a								
2 n/a								
3 Arrival Tea	EH	All New Campus Access Learners	On Campus	*	*	*	*	*
4. Arrival Checks and Enrolment with Admin	EH	Essential for all students, including students that arrived early with families and Foundation Course students.  New students should bring their ID, original documents and safeguarding letter (as instructed by your administrator) and enrolment form	(Admin to contact remote access learners separately)	*	*	*	*	*
5. Welcome Meeting for Students	EH & Zoom	A Welcome to students, students, spouses/children, staff and volunteers	<a href="https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09">https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09</a> Meeting ID: 942 2006 0437 Passcode: 304383	*	*	*	*	*

6. n/a								
7. Intro to Virtual Learning Environment (VLE) / IT / Zoom Usage and Online Safety	SH	A meeting for New, Students: An Introduction to the Virtual Learning Environment, IT, Zoom Usage and online Safety, plus either Electronic or Campus Library Tour	On Campus and on Zoom: <a href="https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09">https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09</a> Meeting ID: 942 2006 0437 Passcode: 304383	*	*	*		
8. Programme Meetings on 4 <sup>th</sup> January at 12 noon for:		Essential for all new students, and students progressing to a new level of study. Please attend the relevant session for your course/cohort. Module students may find some aspects of this session useful, especially for those intending to submit assignments.						
	CWLH & Zoom	a. En Route	<a href="https://zoom.us/j/96584828357">https://zoom.us/j/96584828357</a> Meeting ID: 965 8482 8357 Passcode: EnR49		*			
9. n/a								
10a. Kitchen Induction Maintenance	MH	A meeting for new campus students.	On Campus	*	*	*	*	*
10b. Accommodation / House-keeping &	MH	A meeting for new campus students.	On Campus	*	*	*	*	*
10c. Finance Induction	MH	This meeting is for all new students	On Campus and Zoom: <a href="https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09">https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09</a> Meeting ID: 942 2006 0437 Passcode: 304383	*	*	*	*	*
10d. Facilities, Onsite Safety, and Safeguarding	MH	A meeting for new campus students.	On Campus	*	*	*	*	*

g on Campus								
11 En Route Introduction and Programme Overview	CWLH & Zoom	For En Route students only.	<a href="https://zoom.us/j/96584828357">https://zoom.us/j/96584828357</a> Meeting ID: 965 8482 8357 Passcode: EnR49		*			
12. En Route Library Tour	Library	For En Route students only.	(Remote Access students should attend 8b. – Remote Access Student IT and Online Overview Meeting)		*			
13. n/a								
14. n/a				*				
15. Photos	MH Lawn	For all new and returning on-site students that would like a new photo for the Maple Hall Board.	On Campus	*	*	*	*	*
16. Non-studying guests meeting	SH	This meeting is for Long Term Guests that are staying on campus.	On campus					*
17. Barnabas Coffee Chats	Maple Hall	If you have requested a Barnabas, this is a chance to introduce yourself.	Barnabas to connect directly with Remote Access Students	*	*			
18. IT Support Drop-in session.	IT Office	For campus students only.	On Campus	*	*	*	*	*
		Or, Contact IT Support	Email: <a href="mailto:itsupport@allnations.ac.uk">itsupport@allnations.ac.uk</a>	*	*	*	*	*
19. Sunday Evening Worship	Easney House	For Campus Students	On Campus	*	*	*	*	*
20. n/a				*				*
21. Coffee Shop and Barnabas Chat	Coffee Shop	Coffee Shop and Book Shop Open . Barnabas Meet up and Site Tour available if you have requested a Barnabas	On Campus	*				
22. n/a				*				
23. n/a				*				
24. n/a				*				

## **What do all the letters mean?**

FOS = Families & Off-site Students

Level 4 = 1<sup>st</sup> year BA/ Certificate

Level 5 = 2<sup>nd</sup> year BA/ Diploma

Level 6 = 3<sup>rd</sup> year BA/Degree

Level 7= Masters

## **STAFF**

VJS V J Samkutty (Acting Principal/CEO, Vice Principal Ac & BA Programme Leader)

PM Phil Moysey (IT Officer)

CJ Clare Jackson (Practical Ministry Tutor)

LM Lucy Monger (En Route Course Facilitator)

MKB Mette Bjerkbæk-Klausen (Pastoral Care Tutor)

ST Steve Tompkins (Head of Operations)

KHe Karen Herbert (Administrator)

## **ROOMS**

AB = Allen building

CWLH = Chris Wright Lecture Hall, upstairs in Ash Centre

EH = Easneye House

GBR = Godfrey Buxton Room, upstairs in Easneye House

MH = Maple Hall

ML = Morris Lounge in Easneye House

SH = Sycamore Hall, downstairs in Ash Centre

SC Sam Cooper (Administrator)

SCr Steph Cramphorn (Administrator)

ED Emma Davies (Finance Assistant)

AW Andy Walker (Deputy Head of Finance)

FW Frances Walker (Librarian)

KW Kate Wiseman (Head of Learning Services)

PH Paige Harmsworth (Catering Manager)