

# BA CAMPUS ORIENTATION SCHEDULE – JANUARY 2025

## Week 0

Day	8.30	9.00	9.30	10.00	10.30	11.00	11.30	12.00	12.30	13.00	14.00	14.30	15.00	15.30	16.00	16.30	17.00	17.30	18.00	19.00 – 20.00	
Tues 7 <sup>th</sup>																					
Weds 8 <sup>th</sup>											<b>3.</b> All New students Arrival & Tea from 2 p.m. <b>EH</b> Note 3 (Coffee Shop open, with student committee meet & greet)				<b>5.</b> Welcome Meeting <b>ML</b> (VJS / ST / LM / MBK) 5.00 – 5.30 p.m			Evening Meal <b>MH</b>	Free Time		
											<b>4a.</b> Arrival Checks for All Students / Enrolment of New Undergraduate Students <b>EH</b> (SC/KHe/SCr)										
Thurs 9 <sup>th</sup>	Free Time	Free Time			Coffee <b>MH</b> 10.30	<b>7.</b> Virtual Learning Environment (VLE) IT Zoom Overview <b>SH &amp; on Zoom</b> (KW / FW)		<b>8.</b> Programme Meetings b. Level 4 <b>AB / Zoom</b> (MBK) c. Level 5/6 <b>SH / Zoom</b> (VJS)		Lunch	<b>10a.</b> Kitchen Induction <b>MH</b> (PH+ Kitchen Rep) 2.00 – 2.30	<b>10b.</b> Accommodation / Housekeeping & Maintenance <b>MH</b> (ST / Cleaning Rep)	<b>10c.</b> Finance Induction <b>MH &amp; Zoom</b> (ED/AW) 3.00 – 3.30	<b>Break</b> <b>30 mins</b>	<b>10d.</b> Facilities, Onsite Safety and Safeguarding (ST) <b>MH</b> 4.00 – 5. p.m.		Free Time		Evening Meal <b>MH</b>	Social Event (Student Committee)	
Fri 10 <sup>th</sup>	Free Time	<b>13.</b> New BA Campus Learner Practical Ministry Mtg <b>SH</b> (CJ)			Coffee <b>MH</b> 10.30	Free Time		Free Time		Lunch	<b>15.</b> Photos for Maple Hall Board <b>MH</b>		<b>17.</b> Barnabas Coffee Chats at Coffee Shop <b>MH</b> ( <b>Book Shop Open / Site Tours with Barnabas</b> )			Free Time		Evening Meal <b>MH</b>	Free Time		
													<b>18.</b> IT Drop-in / Support <b>IT Office</b>								
Sat 11 <sup>th</sup>	Free time									Lunch	Free Time – New Students						Buffet Supper <b>MH</b>	Social Event (Student Committee)			
											Returning Students Arrive										
Sun 12 <sup>th</sup>	Free time			Free Time			Free Time			Lunch	Free Time						Buffet Supper <b>MH</b>	<b>19.</b> Sunday Worship in <b>EH</b>			

# Week 1

	8.30	9.30	10.30	11.00	13.00	14.00	17.00	18.00	19.00 – 20.00
<b>Mon 13<sup>th</sup></b>	8.40 Kick Off for all students <b>MH or Zoom</b>	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable <b>20.BA Library Tours – for New BA Students</b>		Evening Meal <b>MH</b>	Free time
<b>Tues 14<sup>th</sup></b>	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable <b>20.BA Library Tours – for New BA Students</b>		Evening Meal <b>MH</b>	Free time
<b>Weds 15<sup>th</sup></b>	8.40 Community Worship <b>MH or Zoom</b>		Coffee <b>MH</b> 09.50	Contemporary Issues in Mission (MH) 10.15 – 11.15	Classes – see teaching timetable	Lunch	Classes – see teaching timetable 21. Practical Ministry Supervisor Coffee & Chat (CJ) 2 – 3.30 p.m. - <b>Coffee Shop</b> 22. Visa Docs Meeting (SCr) 3.30 - 4 p.m. All New Visa Students ( <b>SH</b> )	Evening Meal <b>MH</b>	Free time
<b>Thurs 16<sup>th</sup></b>	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	WIGS 19:00–19.45
<b>Fri 17<sup>th</sup></b>		9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time

## Week 2

	8.30	9.30	10.30	11.00	13.00	14.00	17.00	18.00	19.00 – 20.00
Mon 20 <sup>th</sup> Jan	8.40 Kick Off for all students <b>MH</b>	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time
Tues 21 <sup>st</sup> Jan	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time
Weds 22 <sup>nd</sup> Jan		10 a.m. BA and MA Graduation			Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	Free time
Thurs 23 <sup>rd</sup> Jan	8.40 Tutor groups for all students	9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable	Lunch	Classes – see teaching timetable		Evening Meal <b>MH</b>	WIGS 19.00-19.45
Fri 24 <sup>th</sup> Jan		9.30 Class for all students – see teaching timetable	Coffee <b>MH</b> 10.30	Classes – see teaching timetable: All Other Students	Lunch	23. All Students BA: level 4, 5, 6 - Missions Fair Meeting 2.00 - 2.30 pm ( <b>SH</b> ) <b>CJ</b>	24. Practical Ministry meeting. BA January progressors and new January students Meeting – Levels 4 and 5. 2.30 – 3.15 p.m. ( <b>SH</b> ) <b>CJ</b>	Evening Meal <b>MH</b>	Free time

### Term 2: Additional Notes for diaries:

BA and MA Graduation Weds 22<sup>nd</sup> January 10 a.m.

Missions Fair: Weds 29<sup>th</sup> January: 2 p.m. – 4.30 p.m.

Myers Briggs for En Route and selected BA students (Week 4: Monday 3<sup>rd</sup> February)

Quiet Day (Week 4: Wednesday 5<sup>th</sup> February)

Level 4 Practical Ministry Assignment Meeting, (Week 6, Monday 2- 3 p.m.)

Reading Week for BA Students (Week 6)

Security Simulation for En Route and selected BA students (Week 7: Thursday 9.30 to 1 p.m. and Friday 9.15 start to 1 p.m.)

## NOTES TO MASTER ORIENTATION SCHEDULE

Meeting / Activity Details	Room Location	Notes:	Zoom Code for Remote Access Learners:	New BA and Module Students: Campus Based	
				BA	Modules
1 n/a					
2 n/a					
3 Arrival Tea	EH	All New Campus Access Learners	On Campus	*	*
4. Arrival Checks and Enrolment with Admin	EH	Essential for all students, including students that arrived early with families and Foundation Course students.  New students should bring their ID, original documents and safeguarding letter (as instructed by your administrator)  All new students should return their enrolment form if not already done so.	(Admin to contact remote access learners separately)	*	*
5. Welcome Meeting for Students	EH & Zoom	A Welcome to students, spouses/children, staff and volunteers	<a href="https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09">https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09</a> Meeting ID: 942 2006 0437 Passcode: 304383	*	*
6. n/a					
7. Intro to Virtual Learning Environment (VLE) / IT / Zoom Usage and Online Safety	SH	A meeting for New, Students: An Introduction to the Virtual Learning Environment, IT, Zoom Usage and online Safety, plus either Electronic or Campus Library Tour	On Campus and on Zoom: <a href="https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09">https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09</a> Meeting ID: 942 2006 0437 Passcode: 304383	*	*
8. Programme Meetings on 4 <sup>th</sup> January at 12 noon for:		Essential for all new students, and students progressing to a new level of study. Please attend the relevant session for your course/cohort. Module students may find some aspects of this session useful, especially for those intending to submit assignments.			
	CWLH & Zoom	a. n/a			

	AB & Zoom	b. BA Level 4	<a href="https://zoom.us/j/92100725170?pwd=SUJZSjZuNUNnTVZmVitaUVJwbVZCZz09">https://zoom.us/j/92100725170?pwd=SUJZSjZuNUNnTVZmVitaUVJwbVZCZz09</a> Meeting ID: 921 0072 5170 Passcode: 022998	*Level 4 Students only	*Optional If taking Level 4 modules
	Zoom only	c. BA Level 5 & 6	<a href="https://zoom.us/j/92538342709?pwd=azNZeHFqazJ0OEVRM3laZjBRdjNsQT09">https://zoom.us/j/92538342709?pwd=azNZeHFqazJ0OEVRM3laZjBRdjNsQT09</a> Meeting ID: 925 3834 2709 Passcode: 288058	*Progressing into L5 , or direct entrants to Level 5	*Optional If taking Level 5 modules
9. n/a					
10a. Kitchen Induction Maintenance	MH	A meeting for new campus students.	On Campus	*	*
10b. Accommodation / House-keeping &	MH	A meeting for new campus students.	On Campus	*	*
10c. Finance Induction	MH	This meeting is for all new students	On Campus and Zoom: <a href="https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09">https://zoom.us/j/94220060437?pwd=OFMrNk9lL2Q5Z3hLN3dDOTVrMUJlQT09</a> Meeting ID: 942 2006 0437 Passcode: 304383	*	*
10d. Facilities, Onsite Safety, and Safeguarding on Campus	MH	A meeting for new campus students.	On Campus	*	*
11 En Route Introduction and Programme Overview	CWLH & Zoom	For En Route students only.	<a href="https://zoom.us/j/96584828357">https://zoom.us/j/96584828357</a> Meeting ID: 965 8482 8357 Passcode: EnR49		
12. En Route Library Tour	Library	For En Route students only.	(Remote Access students should attend 8b. – Remote Access Student IT and Online Overview Meeting)		
13. New Student Practical Ministry Meeting – For <b>Campus</b> Learners	SH	For new BA, Campus Access students. With the Practical Ministry Tutor. On Campus only.			
14. n/a					
15. Photos	MH Lawn	For all new and returning on-site students that would like a new photo for the Maple Hall Board.	On Campus	*	*
16. n/a					
17. Barnabas Coffee Chats	Maple Hall	If you have requested a Barnabas, this is a chance to introduce yourself.	Barnabas to connect directly with Remote Access Students	*	

18. IT Support Drop-in session.	IT Office	For campus students only.	On Campus	*	*
		Or, Contact IT Support	Email: <a href="mailto:itsupport@allnations.ac.uk">itsupport@allnations.ac.uk</a>	*	*
19. Sunday Evening Worship	Easney e House	For Campus Students	On Campus	*	*
20. Library Tours (all other courses)	Library	Campus tour of library. For new, on-site students. Please check the notice board outside the library for your allocated time slot.	On Campus	*	*
21. Practical Ministry Supervisor Coffee and Chat	Coffee Shop	An opportunity for new campus access BA students to meet potential Practical Ministry Supervisors from the local area.	On Campus	*	
22. Visa meeting and checks	SH	Essential meeting for all new visa students. Please bring all your visa documentation or e-visa share codes.	On Campus	*	
23. Missions Fair Meeting	SH	Compulsory meeting for Level 4 + 5 Optional for Level 6	On Campus or Zoom	*	
24. Practical Ministry follow up meeting	SH	For BA January progressors and new January students in Levels 4 and 5.	On Campus or Zoom	*	

### What do all the letters mean?

FOS = Families & Off-site Students

Level 4 = 1<sup>st</sup> year BA/ Certificate

Level 5 = 2<sup>nd</sup> year BA/ Diploma

Level 6 = 3<sup>rd</sup> year BA/Degree

Level 7= Masters

### ROOMS

AB = Allen building

CWLH = Chris Wright Lecture Hall, upstairs in Ash Centre

EH = Easney House

GBR = Godfrey Buxton Room, upstairs in Easney House

MH = Maple Hall

ML = Morris Lounge in Easney House

SH = Sycamore Hall, downstairs in Ash Centre

### STAFF

VJS V J Samkutty (Acting Principal/CEO, Vice Principal Ac & BA Programme Leader)

PM Phil Moysey (IT Officer)

CJ Clare Jackson (Practical Ministry Tutor)

LM Lucy Monger (En Route Course Facilitator)

MKB Mette Bjerkbæk-Klausen (Pastoral Care Tutor)

ST Steve Tompkins (Head of Operations)

KHe Karen Herbert (Administrator)

SC Sam Cooper (Administrator)

SCr Steph Cramphorn (Administrator)

ED Emma Davies (Finance Assistant)

AW Andy Walker (Deputy Head of Finance)

FW Frances Walker (Librarian)

KW Kate Wiseman (Head of Learning Services)

PH Paige Harmsworth (Catering Manager)